

Dear LCSC families,

As we prepare to begin school this week, we want to provide you with guidance, specific to COVID-19, for staying home and returning to school. This email contains important information about daily screening, reporting symptoms, and our response to confirmed cases of COVID-19 in our schools.

It is important to recognize symptoms of COVID-19. Parents and guardians should use the attached handout to conduct a daily screening before sending students to school.

If a student is experiencing symptoms, has been in extended close contact with a confirmed case, and/or is awaiting the results of a COVID-19 test, he or she should not attend school. Instead, the parent/guardian should call the school attendance line to report a COVID-19 related absence. If leaving a voicemail, the parent or guardian should state that the absence is related to COVID-19. A school staff member will ask follow-up questions to determine when the student may return to school.

Students returning to school after an absence related to COVID-19 will be required to adhere to the guidelines in the attached document. Again, a school staff member will work with you upon reporting the absence in order to determine what action is required prior to the student returning to school.

In the event of a confirmed positive case of COVID-19:

In the event of a positive case of COVID-19 in one of our schools, the district will provide notification to all staff, students, and families in the school. This is a courtesy notification only and will not include any identifying information.

The Boone County Health Department or the Indiana State Department of Health will notify anyone identified to be at risk for exposure. This may come in the form of a text message or a phone call. The representative will know your student's name and date of birth and will advise you on what further action is required. LCSC staff will not have additional information about confirmed cases and will be unable to respond to inquiries.

To maximize the efficiency of contact tracing, please be advised that you may be contacted by a representative from the Boone County Health Department. It is also essential to ensure that your contact information is correct in Skyward Family Access.

As a reminder, you can find our complete COVID-19 response plan, including safety precautions, attendance policies, and our phased reopening, on our website at www.leb.k12.in.us/covid19.

We appreciate your patience and understanding, as this is an evolving process. In the event we receive guidance that requires us to alter our response outlined in this email, we will continue to provide updates to our families.

Sincerely,

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Administration Center

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