

Dear LCSC families,

LCSC continues to closely monitor information about COVID-19. **First and foremost, there are no confirmed cases in our schools at this time.** However, our students' health and safety is our top priority, and we welcome this opportunity provide as much information as possible in preparation for potential community spread.

We continue to be diligent in our cleaning and sanitizing practices, and we encourage you to do the same. In addition, please practice and encourage healthy habits with your child, including frequent hand-washing, avoiding touching your eyes, nose, or mouth, and covering coughs and sneezes with tissue, then immediately discarding the tissue.

Furthermore, with spring break approaching, we encourage families with travel plans to follow CDC guidelines. Please be aware of high-risk countries included on the CDC Advisory List, including self-quarantine requirements. **It is important to check for updated information regularly as health authorities may impose additional travel restrictions and recommendations regarding foreign and domestic travel prior to spring break.**

If your child is ill, please keep him/her home until symptoms and fever have subsided for at least 24 hours. **Health experts do not recommend keeping healthy children home from school.** We trust parents and guardians to make the best decision for their families; however, **healthy, symptom-free students are expected to attend school** and we will continue to follow our current attendance policies in regards to excused and unexcused absences.

You may wish to remind your child to bring home his or her iPad or Macbook, or request that the device is sent home and returned daily. This may allow students to continue class participation in the event that any illness keeps them home from school. Please know that our teachers are not equipped to provide both in-class and online instruction simultaneously; however, students who are absent may be able to communicate with the teacher and access lessons and/or enrichment resources, if needed.

Please contact your child's school as soon as possible in the following circumstances:

- Your child or someone in your child's home have confirmed exposure to COVID-19
- Your child or someone in your child's home have tested positive for COVID-19

In the event of a confirmed case within one of our schools, we will follow the recommendations of local and state health officials. This may include closing one or multiple schools. We are aware of the challenges that an extended closure may present to our families. While we hope this does not become necessary, we remind parents and guardians to be proactive in making childcare arrangements.

We are committed to ensuring the continuity of education for our students at this time. If you have any questions, please do not hesitate to contact your child's school.

LCSC will continue to closely monitor this situation and provide updates and resources on our website at <http://www.leb.k12.in.us/covid19>. Again, we thank you for your support and partnership in keeping our students and community healthy.

Sincerely,

**Jen Todderud**

*Director of Communications*  
Administration Center  
765-482-0380 ext. 31822  
todderudj@leb.k12.in.us

**Lebanon Community School Corporation**

765-482-0380  
[www.leb.k12.in.us](http://www.leb.k12.in.us)