February 1, 2019

To Whom It May Concern:

The Plumbers, Steamfitters & HVAC Service Technicians Local 440 J.A.T.C. is now accepting applications to their apprenticeship program on a year round basis. 2020-2021 application packets are available Monday through Friday from 8:00 AM to 12:00 PM and 1:00 PM to 4:00 PM, on normal business days, at the location listed below.

Local 440 J.A.T.C. Office
3747 S. High School Road
Indianapolis, IN 46241

Applicants must meet the following minimum qualifications.

AGE:
- All applicants shall be at least eighteen (18) years of age except as noted below.
- Applicants can be seventeen (17) years of age at the time of application provided they are high school seniors on schedule to graduate. Such an applicant must provide proof that a graduation certificate or GED has been awarded and must be eighteen (18) years of age prior to being indentured by the J.A.T.C.

EDUCATION:
- Applicants shall be high school graduates, seniors on schedule to graduate or have attained a GED certificate.

OTHER:
- Work Keys Assessment Tests will be administered by the Indiana Department of Workforce Development. Applicants must meet set minimum levels in all tests given by February 1, 2020 to be eligible for the 2020-2021 program year.
- Applicants must have a valid driver’s license.
- All applicants may be subject to criminal background check.

Qualified applicants will be required to furnish a copy of their driver’s license, high school diploma or GED certificate, and an official transcript of their high school grades upon return of the application. Accepted applicants must adhere to the ISPTA/MCAI Substance Abuse Policy. This is an equal opportunity program.

Sincerely,

Eric C. Posey
Director of Training
Local 440 JATC