



**Administration Center
Office of the Superintendent**

1810 North Grant Street
Lebanon, IN 46052
Phone: 765-482-0380
Fax: 765-483-3053
www.leb.k12.in.us

EARLY KINDERGARTEN ENTRANCE PROCEDURE

A student residing in Indiana must be five on or before **August 1st** in order to enroll in public school kindergarten, in accordance with Lebanon Community School Corporation Board Policy #5112. Indiana legislators recently amended I.C. 20-43-4-5 allowing school corporations to receive state funding for kindergarten students who are at least age five by October 1, 2019 for the 2020-21 school year.

Therefore, parents of students born after August 1 and on or before October 1 of the intended year of enrollment may appeal to the Superintendent, or his designee, for early entrance into kindergarten. Parents who desire their child to be considered for early entrance into kindergarten should submit Kindergarten Early Entrance request paperwork to the LCSC Superintendent no later than June 1. Forms are available by contacting Melanie Beltran, Superintendent Administrative Assistant, for additional information (beltranm@leb.k12.in.us; 765-482-0380 Ext. 31801).

The Superintendent will make the determination of whether the child will be admitted to the kindergarten program. In evaluating the early admission application(s), the Superintendent consider the student's age-eligibility as well as assessment information, collected by school personnel to help determine the student's level of kindergarten-readiness.

The Superintendent, or his/her designee, shall advise the parent(s)/(guardian(s) of his/her decision in writing.

NOTE: Due to Indiana law, the Indiana Department of Education will not authorize funding for students who do not meet the October 1, 2020 kindergarten eligibility date. Therefore, any approved early entrance kindergarten student whose fifth birthday is after October 1, 2015 will be enrolled with the understanding that parents/guardians will be responsible for paying the cost of tuition.



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2020 EARLY KINDERGARTEN ENTRANCE REQUEST

NAME OF CHILD

DATE OF BIRTH

PARENT/GUARDIAN NAME

TELEPHONE NO.

STREET ADDRESS

CITY, STATE, ZIP CODE

ELEMENTARY SCHOOL

REASON FOR REQUEST:

_____ Due to the 2019 changes made by the Indiana General Assembly regarding school funding for students approved for early kindergarten eligibility, we would like to request consideration for our child whose fifth birthday is after August 1, 2015 and on/before October 1, 2015.

ADDITIONAL REASON(S) FOR REQUEST:

ADDITIONAL DATA- PLEASE COMPLETE IF PARENT HAS ANY OF THE FOLLOWING INFORMATION: Age equivalent score and/or assessments for cognitive, motor skills, social/emotional behavior, academic readiness skills, motor/perceptual/physical development

PARENT/GUARDIAN SIGNATURE

DATE

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FOR OFFICE USE ONLY

DATE RECEIVED

APPROVED

DENIED

SUPERINTENDENT SIGNATURE

DATE

Revised March 3, 2020